

Boone County Board of Commissioners Minutes
May 4, 2020
Connie Lamar Meeting Room
Boone County Government Building

Commissioners Present: Donald Lawson, Jeff Wolfe, and Tom Santelli

Commissioners Absent:

Staff Attending: Bob Clutter (County Attorney) and Kaylee Jessie (Administrative Assistant)

Board President Donald Lawson opened the meeting at 9:03 am with the pledge of allegiance.

Approval of Minutes for April 6, 2020 Regular Meeting, April 13, 2020 Special Meeting, April 20, 2020 Regular Meeting, and April 27, 2020 Special Meeting:

Item was tabled.

In the Matter of Legal Issues:

Attorney Bob Clutter presented the following items:

1. Bonds for the Surveyor's Office.
 - Acceptance of Maintenance Bond for The Heritage Section 2.
 - o Storm Sewer in the amount of \$93,721.40
 - Release Performance Bonds for The Heritage Section 2.
 - o Storm Drains in the amount of \$518,547.70
 - o Erosion Control in the amount of \$19,841.74
 - Acceptance of Maintenance Bonds for Edmonds Creek North at Anson Section 1.
 - o Storm & Subsurface in the amount of \$107,976.50
 - o Erosion Control in the amount of \$15,525.86
 - Release Performance Bond for Edmonds Creek North at Anson Section 1.
 - o Erosion Control in the amount of \$68,313.76
 - Acceptance of Performance Bonds for Trailside Section 1.
 - o Storm Sewers in the amount of \$2,886,470.00
 - o Erosion Control in the amount of \$274,687.00
 - Acceptance of Maintenance Bond for The Heritage Section 2.
 - o Erosion Control in the amount of \$3,968.35
 - Acceptance of Maintenance Bond for The Heritage Section 2.
 - o Aqua Swirl Driveway in the amount of \$19,800.00

Commissioner Wolfe made a motion to approve the bonds presented at today's meeting.

Commissioner Santelli seconded the motion. Motion carried 3-0.

In the Matter of Request to use 4-H Fairgrounds Parking Lot for a Fitness Class:

Angie Dickerson introduced herself and the fitness classes she offers to the community. She presented the request to use parking lot spaces at the 4-H Fairgrounds for a fitness class as the gyms are currently closed. The lines for parking spaces are a great visual for social distancing. She went over the health benefits, physically and mentally, if the commissioners were to allow these classes to take place. These would be free classes to the community. The commissioners commented that they are supportive of the program and what she is trying to accomplish, but the 4-H Fairgrounds is currently closed to the public for triage staging.

In the Matter of Resolution 2020-09 Renewing a State of Emergency:

County Attorney Bob Clutter presented Resolution 2020-09 Renewing a State of Emergency and read the resolution aloud in pertinent parts pursuant to Indiana State Law.

Tom Ryan, County Preparedness Coordinator, and the Unified Command recommends the continuation of the declaration of the State of Emergency based on the changes implemented today until July 4th.

Commissioner Wolfe made a motion to approve Resolution 2020-09 Renewing a State of Emergency. Commissioner Santelli seconded the motion. Motion carried 3-0.

In the Matter of INDOT Public Transit Grant for 2021:

Anita Bowen, Boone County Senior Services, presented the INDOT Public Transit Grant for 2021. This grant will be for a period of July 1, 2020 to December 31, 2021, which is a little different than the grants submitted in the past. She also gave an update on the public transit offered to Boone County. An annual report for 2019 was presented at today's meeting.

Commissioner Santelli made a motion to approve ratifying the claim in the amount of \$117,668 for BCSSI for the local contribution of the 5311 Transit Grant. It was submitted on April 29, 2020 as a prepay. Commissioner Wolfe seconded the motion. Motion carried 3-0.

The Commissioners acknowledge that they received the annual report from BCSSI for CY2019.

Commissioner Santelli made a motion to approve the 5311 Grant application. Commissioner Wolfe seconded the motion. Motion carried 3-0.

In the Matter of Request Forms and Documentation for Leave (COVID-19):

Dennis Dunlap, Dunlap HR Consulting, drafted forms and documentation for leave (COVID-19) for the commissioner's review and approval.

1. Work From Home Agreement
2. Request for Emergency Leave
3. Request for Expanded FMLA Leave (COVID-19)
4. Documentation for EFMLA

Commissioner Santelli made a motion to approve the forms and documentation for leave (COVID-19). Commissioner Wolfe seconded the motion. Motion carried 3-0.

In the Matter of Emergency Management Performance Grant Program:

Rachel Hanson, Emergency Management, presented the Emergency Management Performance Grant for salary reimbursement in the amount of \$32,815.19 and a competitive grant in the amount of \$5,000 totaling \$37,815.19. The state has changed the way that they are awarding these grants. Instead of having the commissioners signing two separate grant agreements, they have been put together since both funds come from an Emergency Management Preparedness Grant. They received the max of \$5,000 for the competitive grant to do a functional exercise at the emergency operational center.

Commissioner Santelli made a motion to approve the Emergency Management Performance Grant. Commissioner Wolfe seconded the motion. Motion carried 3-0.

In the matter of Old Business:

There was none at this time.

In the Matter of Staff Reports

- a. APC – Rachel Cardis
- b. IT Support – GUTS
- c. Health Department – Cindy Murphy / Brett Peppin
- d. Highway Department & Facility Maintenance – Craig Parks

Craig Parks, County Engineer and Director of Highway Department presented the following items:

1. Construction in right of way permit (#202010021) for Boone REMC from State Road 32 substation to new substation at Middle Jamestown Road and 220S for 20 feet of underground linear construction, one bore under roadway, 39,000 feet of fiber on existing poles. There is a blanket bond on file. The Boone County Highway Department recommends approval of this permit.

Commissioner Wolfe made a motion to approve the construction in right of way permit (#202010021) for Boone REMC. Commissioner Santelli seconded the motion. Motion carried 3-0.

2. Road closure permits for CSX:

- o 202030006 at CR 800S between US 136 and 600W on 05/04/20 to 05/08/20.
- o 202030007 at CR 600W between 1050W and US 136 on 05/11/20 to 05/15/20.
- o 202030008 at CR 1025W between US 136 and CR 600S on 05/04/20 to 05/08/20.
- o 202030009 at New Ross Road/CR 1175W between US 136 and Dead End on 05/04/20 to 05/09/20.

The Boone County Highway Department recommends approval conditional that they continue to coordinate with emergency personnel as emergency access must be provided.

Commissioner Wolfe made a motion to approve the road closure permits submitted for CSX.

Commissioner Santelli seconded the motion. Motion carried 3-0

3. Change Order #1 with Conexco for Project 2018-11 Reconstruction of Culvert CE-33, CR 400E over Browns Wonder Ditch in the amount of \$19,091.05. The change order is due to unexpected upsize to the legal drain and the extension of pavement resurfacing to provide a better transition to State Road 32 approach. The final project cost is in the amount of \$156,741.05.

Commissioner Wolfe made a motion to approve Change Order #1 with Conexco.

Commissioner Santelli seconded the motion. Motion carried 3-0

4. Change Order #1 with USI Consultants, Inc for project 2018-06 Reconstruction of Bridge 161, CR 600S over Grassy Branch in the amount of \$75,555.58. This was due to an error on the plans and will be reimbursed by the designer. The new contract price is \$445,003.98.

Commissioner Wolfe made a motion to approve Change Order #1 with USI Consultants, Inc.

Commissioner Santelli seconded the motion. Motion carried 3-0

5. The 2019 Highway Operations Report.

Commissioner Santelli made a motion to approve the 2019 Highway Operations Report.

Commissioner Wolfe seconded the motion. Motion carried 3-0

Other Elected Officials:

There was none at this time.

In the Matter of Public Comments:

There was none at this time.

In the Matter of Document Signing:

1. Key Request forms for Pamela Shahan and Max Mendenhall.
Commissioner Wolfe made a motion to approve the key requests submitted.
Commissioner Santelli seconded the motion. Motion carried 3-0.

In the Matter of Claims presented in today's meeting

See **(Appendix #2)**

Commissioner Santelli made a motion to approve claims as submitted.
Commissioner Wolfe seconded the motion. Motion carried 3-0.

In the Matter of Mail

See **(Appendix #3)** for a list of mail opened by the Commissioners on this date.

With no further business, Commissioner Santelli made a motion to adjourn at 9:40 am.
Commissioner Wolfe seconded the motion. Motion carried 3-0.